

## 1.0 About your policy

Policy number									
Contact details (policyowner)					Address details				
Name					Street / Box number				
Phone ( )					Street name				
Mobile ( )					Suburb				
Fax ( )					Town / City				
Email					Postcode				

Please answer the applicable sections fully before you date and sign this form. If you need assistance in completing this form please phone us on 0800 123 nib (0800 123 642) or visit nib.co.nz

## 1.1 Please tick one of the boxes below, indicating what type of health claim you are making

- Pre-approval request** for surgery, private hospitalisation, chemotherapy, radiation therapy, diagnostic investigation (including CT and MRI) and / or specialist consultation. (Please complete sections 1.0, 2.0, 3.0, 3.1 and 6.0) (PAF)
- Payment request for a claim that has been pre-approved.** Please attach the Pre-approval letter to the invoices and submit or supply pre-approval number here: \_\_\_\_\_ and complete sections 1.0, 4.0 and 6.0 (HCFD)
- Payment request for a claim that has NOT been pre-approved** for surgery, private hospitalisation, chemotherapy, radiation therapy, diagnostic investigation (including CT and MRI), and / or specialist consultation. (Please complete sections 1.0, 2.0, 3.1, 4.0 and 6.0) (HCFUS)
- Payment request** for GP, dental, optical or other **medical expenses.** (Please complete sections 1.0, 4.0 and 6.0) (OHCF)
- Payment request** for a specialist consultation (not related to surgery). (Please complete sections 1.0, 3.1, 4.0 and 6.0) (OHCF)

**Note:** For pre-approvals, please ensure your GP referral and specialist letter are attached. Please note there will be a delay in processing your claim if all relevant sections are not completed.

## 2.0 About your claim (to be completed by the patient)

Name of patient (insured person)	Date of birth	d	d	m	m	y	y	y	y
Proposed treatment / operation / diagnostic investigation	Proposed date	d	d	m	m	y	y	y	y
Proposed length of hospital stay (number of days)	d	d	d	Day stay?	<input type="radio"/> Yes <input type="radio"/> No				
Do you have any other insurance policy you could claim against? If "Yes", please give details, including policy number.	<input type="radio"/> Yes <input type="radio"/> No								

**Note:** You must attach a copy of your specialist consultation letter and the quotation for the treatment / operation / diagnostic investigation.

## 3.0 About the pre-approval cost

**Note:** Please attach quotes obtained.

Treatment / operation / diagnostic investigation costs as quoted by your specialist		
Provider / service	Cost	Name of Hospital and Specialist
Specialist	\$	
Anaesthetist	\$	
Radiology (i.e. MRI scan, CT scan)	\$	
Prosthesis	\$	
Hospital costs	\$	
Other	\$	
<b>Total procedure cost</b>		

### 3.1 Medical report (to be completed only by your usual family doctor, GP, dentist or optometrist)

- Please attach a copy of the Referral Letter to the Specialist  
 Please also attach any supporting documentation stating when symptoms or signs of this health condition first became apparent to you

#### Current doctor's details

Doctor's name \_\_\_\_\_  
Phone ( ) \_\_\_\_\_  
Fax ( ) \_\_\_\_\_  
How long have you attended him / her? \_\_\_\_\_  
Doctor's address \_\_\_\_\_  
Street name and number \_\_\_\_\_  
Suburb \_\_\_\_\_  
Town / City \_\_\_\_\_  
Postcode \_\_\_\_\_

#### Previous doctor's details (if known)

Doctor's name \_\_\_\_\_  
Phone ( ) \_\_\_\_\_  
Fax ( ) \_\_\_\_\_  
How long did they attend him / her? \_\_\_\_\_  
Doctor's address \_\_\_\_\_  
Street name and number \_\_\_\_\_  
Suburb \_\_\_\_\_  
Town / City \_\_\_\_\_  
Postcode \_\_\_\_\_

#### Patient details

Patients Surname		Given Name(s)	
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What is the underlying health condition that made the surgery / treatment / diagnostic necessary?

What was the date the patient first noted the symptoms?

What was the date the patient first sought investigation or medical advice?

Please provide details of any subsequent consultations / investigation / treatment / surgery including dates.  
(Please also provide copy of GP referral letter and first consultation letter)

If the patient has required surgery / treatment / investigations for this or a similar condition before, please provide details including dates.

Is this condition ACC related?

Please attach the ACC Acceptance / Decline Letter

Yes  No

Please attach a histology report, if applicable, regarding the above health condition

Attached

### Authorised Signature

Family doctor / GP, dentist or optometrist

Full name

Date

Signature

d	d	m	m	y	y	y	y
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### 3.2 About your representative (if applicable – to be completed by the insured person)

I give my authority for any details of this claim to be provided to

My adviser

Yes  No

Adviser's name

Or:

#### Contact details

Name and relationship to patient \_\_\_\_\_  
Home phone ( ) \_\_\_\_\_  
Mobile ( ) \_\_\_\_\_  
Fax ( ) \_\_\_\_\_  
Email \_\_\_\_\_

#### Address details

Street number \_\_\_\_\_  
Street name \_\_\_\_\_  
Suburb \_\_\_\_\_  
Town / City \_\_\_\_\_  
Postcode \_\_\_\_\_



## 6.0 Important information and declaration (to be completed by the policyowner(s) and the patient)

### Duty of Disclosure

You and anyone else named in this claim form must tell us everything you know (or ought to know) which would influence the decision of a prudent insurer whether to accept this claim, and if so, on what terms. When in doubt, disclose.

### Privacy Act 1993 and Health Information Privacy Code 1994

nib is collecting information about you or anyone named in this form to evaluate, administer and assess your benefits. We may be required to disclose an insured person's personal information to:

- Other nib companies.
- Your financial adviser.

- Health service providers including private health insurers, recognised private hospitals and public hospitals, doctors and medical specialists, and professional medical authorities, including the ACC and the Ministry of Health.
- Our contractors and service providers performing services including (but not limited to) legal services, mail house services and product development services.
- Our existing and future strategic partners in respect of co-branded covers and services.

You have the right to access and correct your personal information under the Privacy Act 1993 and the Health Information Privacy Code 1994. If you believe that any personal information we hold is not accurate, complete or up-to-date, you

should contact us immediately. The information is being collected and held by nib whose contact details are set out at the bottom of this page.

### All information is true and correct

Each policyowner and insured person signing below declares that all information given by them is true, correct and complete. If it is not, we may, at our discretion, cancel this policy from the commencement date, effective date or join date (as applicable). If we cancel this policy, any premiums paid may be retained by us. If we have already made any claims payments, we may recover these from the policyowner.

If you have provided information on behalf of another person, you confirm that you are authorised to do so.

## Signature

Before signing please ensure that you have answered all the questions and have read and understood the 'Important information and declaration' above.

**Note:** To be signed on behalf of a patient under age 16 by the patient's parent / legal guardian.

Full name	Date	Signature
Patient name	d d m m y y y y	
Policyowner (if different)	d d m m y y y y	

## 6.1 Important reminders

- Please ensure you have completed all the relevant sections, and signed and dated section 6.0.
- Please note that completion and submission of this form is not an acceptance of your claim.
- For payment requests, please supply original invoices.